

UseCaseID	UC-RESO-014 Create Election
Module	
SubModule	
Summary	Staff needs to create a new election
Description	Staff needs to create a new election.
Trigger Events	<ul style="list-style-type: none"> ▪ New election request
Precondition	<ul style="list-style-type: none"> ▪ Modern web browser ▪ User account has already been created ▪ User is logged into account
ExpectedResult	<ul style="list-style-type: none"> ▪ Election is created
DetailedProcessFlow	<ol style="list-style-type: none"> 1. User selects create a new election option 2. The System brings up the election form with the following information <ul style="list-style-type: none"> ○ Election ID ○ Project Code (Job ID) ○ Election Name ○ Election Date ○ Election Type ○ Ballot Type ○ Election Supplier ○ Filing Date ○ First Date of VBM (this is a calculated field election date - 29 days) ○ Last Date of VBM (this is a calculated field election date - 7 days) ○ Last Date to Register to Vote (this is a calculated field election date - 15 days) ○ Nomination Deadline ○ Polling Type ○ Poll Open Time (only if polling type is not vbm) ○ Poll Close Time(only if polling type is not vbm) ○ Election Status ○ Add Date (View Only) ○ Modified Date (View Only) 3. User fills in the information 4. System presents user with a list of services pertaining to the Election divided into 4 different categories with a check box next to each of the item to allow user to select the type of services. <ul style="list-style-type: none"> ○ Materials <ol style="list-style-type: none"> 1. Ballot Boxes 2. Booths

	<ul style="list-style-type: none"> 3. Booth Lights 4. Combined Sample Ballot and VBM Instructions 5. Extension Cords 6. Flags 7. Gray Envelopes 8. Official Sample Ballot 9. Practice Device 10. Styli 11. Vote By Mail Guide 12. Vote Recorder Devices ○ Reports <ul style="list-style-type: none"> 1. Ballot Orders 2. Election Specific Voter File 3. Roster of Voters 4. Inserts 5. Poll Location 6. Publication 7. Roster Reconciliation 8. Statement of Votes Cast 9. Street Index 10. Voter Rental File <ul style="list-style-type: none"> • Fiche • Paper ○ Sample Ballot Mail Data <ul style="list-style-type: none"> 1. Address Correction Service 2. All Vote By Mail 3. Permanent Declared Vote By Mail Voters Excluded 4. Permanent Declared Vote By Mail Voters Included ○ Functions <ul style="list-style-type: none"> 1. Election Initiate 2. Precinct Consolidations 3. Obtain Polling Places 4. Recruit Board Members 5. Check-in Centers 6. Board Member Training 7. Vote By Mail 8. Supply Delivery 9. Labeling Sample Ballots 10. Inserting 11. Mailing 12. Troubleshooters 13. Official Canvass <p>5. User checks each applicable service.</p> <p>6. User clicks submit.</p> <p>7. System displays election summary.</p> <p>8. User confirms submission.</p> <p>9. System validates data.</p> <p>System saves the Election.</p>
Alternative Work Flow	<p>9a. If the Election already existed in RESO, system returns an error message.</p> <p>9b. User cancels the submission.</p> <p>9c. System returns User to the Election Page.</p>
Parent	[Parent id of the Use Case as documented in Project Scope or Business Case]

Requirements	<p>UC-RESO-14-01 The system provides the ability for users to maintain an election schedule in the system.</p> <p>UC-RESO-14-02 The system provides the ability for users to assign a project code to the election.</p> <p>UC-RESO-14-03 The system provides a User the ability to override the type of services that are pre-marked by the system based on the election type.</p> <p>UC-RESO-14-04 The system should automatically checks/marks all type of services that are applicable based on the election type.</p> <p>UC-RESO-14-05 The system must not accept any ESR submissions after e-88 for an election and any other business rules.</p>
Associated Use Cases	
Additional Requirements	
RequirementID	[List of requirement IDs in Use Case]
Risk	[List of Risk IDs]
Actors	Customer, System Administrator, User
Documents	[List of documentation name, Link or location]
Author	Phillip George
Signoff	Election Planning
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