



TENTATIVE
CALENDAR OF EVENTS
MUNICIPAL AND SPECIAL ELECTIONS
JUNE 4, 2019

DATES	EVENTS
FEB. 4 (M) E-120	ADOPTION OF ELECTION RESOLUTION (FOR OFFICE CONTESTS) Recommended last day for City Council to adopt resolution calling a General or Special Municipal Election for city elected officials. CITY RESOLUTION — CANDIDATE STATEMENTS Last day for the City Council to adopt resolution determining or amending the word limitation for candidate statements (200 or 400 words), and whether advance payment is required. (E. C. § 13307)
FEB. 11 (M) E-113	MAR. 8 (F) E-88 5:00 P.M.
	NOMINATION PERIOD First and last day for candidates to file nomination documents with the City Clerk. (E. C. §§ 10220, 10224 and 10407) CANDIDATE STATEMENTS (WHERE APPLICABLE) During this period candidates may file with the City Clerk a candidate statement not to exceed the word limitation (200 or 400 words) for inclusion in the Official Sample Ballot Booklet. The statement shall be filed no later than the last day to file nomination documents. (E. C. § 13307) NOTE: Candidate statements are only included in the Official Sample Ballot Booklet and will not be included in the Vote By Mail packet.
FEB. 11 (M) E-113	NOTICE OF ELECTION — PUBLICATION On or before this date the City Clerk shall publish a notice of election. (E. C. § 12101 and Govt. Code § 6061)

DATES**EVENTS**

MAR. 7 (Th)
E-89

DATE FIXED TO SUBMIT ARGUMENTS — PUBLICATION

Not later than this date a notice shall be published once in a newspaper of general circulation in the district, setting forth the date fixed for submitting arguments for or against a county, school or district measure.

(E. C. §§ 9163 and 9502 and Govt. Code § 6061)

NOTE: A copy of the published notice shall be delivered to the district secretary/superintendent and each notice shall be posted in the district office.

(E. C. § 12113)

MAR. 8 (F)
E-88

NOMINATION DOCUMENTS — DEADLINE DATE

Last day for candidates to file nomination documents with the City Clerk.

(E. C. §§ 10220, 10224 and 10407)

CANDIDATE WITHDRAWAL

No candidate whose Declaration of Candidacy has been filed may withdraw after this date.

(E. C. § 10224)

ELECTION REQUESTS

Last day City Clerk can file a resolution with the Board of Supervisors and the Registrar-Recorder/County Clerk requesting services for the election. A resolution placing a measure on the ballot shall contain the ballot wording which cannot exceed **75 words**.

(E. C. §§ 10402 and 13247)

ADOPTION OF SPECIAL MEASURE ELECTION RESOLUTION

Last day for governing boards to adopt a resolution calling a special school district election to place a measure on the ballot. Copies shall be filed with the county elections official.

(Ed. Code § 5322)

NOTE: Ballot measure text should not exceed **75 words**. (E. C. §§ 9051(b) and 13247)

DATES	EVENTS
MAR. 9 ** (Sa) E-87**	MAR. 13 (W) E-83 5:00 P.M. NOMINATION EXTENSION PERIOD (IF INCUMBENT DOES NOT FILE) If nomination documents for an incumbent are not filed by 5:00 p.m. on March 8, 2019 , the nomination period shall be extended until March 13, 2019 at 5:00 p.m. , for persons other than the incumbent. (E. C. § 10225) NOTE: The extension does not apply where there is no incumbent eligible to be elected.
MAR. 9** (Sa) E-87**	MAR. 18 (M) E-78 PUBLIC EXAMINATION PERIOD Recommended period for the City Clerk to make available candidate statements, candidate names and ballot designations for public examination. A fee may be charged to any person obtaining a copy of the material. During this period any person may file a writ of mandate or an injunction to require any or all of the data/material in a candidate statement to be amended or deleted. (E. C. § 13313) For candidate names and ballot designations, a writ of mandate may be filed pursuant to E.C. § 13314. NOTE: If the nomination period is extended for a particular office, the examination period for that office shall be adjusted to March 14 through March 26** .
MAR. 13 (W) E-83	AMENDMENT OR WITHDRAWAL OF MEASURE — DEADLINE Last day for county elections official to receive a resolution from a legislative body requesting to withdraw or amend any measure previously submitted for placement on the ballot. (E. C. § 9605) MEASURE LETTER DESIGNATION Last day for jurisdictions to request a specific letter designation in writing for a measure appearing on the ballot. An alternate choice should be submitted in case the requested designation has already been assigned.
MAR. 14 (Th) E-82 11:00 A.M.	RANDOMIZED ALPHABET DRAWING The Secretary of State shall hold a public drawing to determine the order of candidate names to appear on the ballot by randomly drawing each letter of the alphabet. (E. C. § 13112)

** March 9, 16 and March 23 (Saturdays) and March 10 and 17 (Sundays) - RRCC office will be closed.

DATES

EVENTS

MAR. 15 (F)
E-81

LIST OF CANDIDATES — COPY OF CANDIDATE STATEMENTS

No later than this date the City Clerk shall deliver to the county elections official a certified list of qualified candidate names, ballot designations and residence addresses.

(E. C. §§ 10402 and 10403)

A legible copy of each candidate statement to be included in the Official Sample Ballot Booklet shall be delivered to the county elections official by this date.

NOTE: The name on the candidate statement **MUST** match the name on the certified list of qualified candidates.

MEASURES — LETTER DESIGNATION

Scheduled date for the county elections official to notify the jurisdictions of letter assigned to ballot measure(s).

MAR. 15 (F)
E-81

IMPARTIAL ANALYSIS — LAST DAY TO SUBMIT

Recommended last day for the City Attorney to transmit impartial analysis of measure to the City Clerk.

(E. C. § 9280)

Recommended last day for County Counsel to transmit impartial analysis of a county, district or school measure.

(E. C. §§ 9160, 9313 and 9500)

ARGUMENTS — LAST DAY TO SUBMIT

Last day to submit arguments “FOR” or “AGAINST” any city measure to the City Clerk if measure election is called 14 days prior. Arguments may not exceed **300 words** in length.

(E. C. §§ 9282 and 9286)

NOTE: The deadline to submit direct or primary arguments will vary depending on the date the election is called.

Last day to submit arguments for or against any county, district or school measure. Arguments may not exceed **300 words** in length.

(E. C. §§ 9162, 9163, 9315, 9316, 9501 and 9502)

EXCEPTION: These provisions do not apply to a measure on school district reorganization.

DATES

EVENTS

MAR. 16 (Sa)**
E-80**

MAR. 26 (Tu)*
E-70*

PUBLIC EXAMINATION PERIOD FOR BALLOT MEASURE MATERIALS

Recommended period for the City Clerk and County Elections Official to make available for public examination, a copy of ballot measure text, impartial analysis and arguments for a measure. A fee may be charged to any candidate/person obtaining a copy of the materials. During this period any person may file a writ of mandate or an injunction to require any or all of the data/material to be amended or deleted.
(E. C. §§ 9190, 9295, 9380 and 9509)

MEASURE ENCLOSURES

No later than **March 18, 2019** the City Clerk shall deliver a copy of each argument, ordinance text, analysis and any other ballot data/material to the county elections official for inclusion in the Official Sample Ballot Booklet.

MAR. 21 (Th)
E-75

CANCELLED ELECTION DUE TO INSUFFICIENT NUMBER OF CANDIDATES

Last day for City Clerk to make appointment(s) in lieu of election when an insufficient number of candidates file for the office. If an appointment(s) is not made, the election shall be held.
(E. C. § 10229)

NOTE: It is **imperative** that the City Clerk notify the county elections official immediately of cancelled elections.

MAR. 26 (Tu)*
E-70*

REBUTTALS — LAST DAY TO SUBMIT

Last day for authors of arguments “FOR” and “AGAINST” any city measure to submit rebuttals (if permitted) to the City Clerk (based on the direct/primary argument deadline earlier in this timeline). A rebuttal may not exceed **250 words**.
(E. C. § 9285)

Last day for authors of arguments for and against county, district or school measures to submit rebuttals. Rebuttals may not exceed **250 words** in length.
(E. C. §§ 9167, 9317 and 9504)

MAR. 26 (Tu)
E-70

REBUTTALS — LAST DAY TO SUBMIT TO COUNTY

Recommended last day for the City Clerk to submit rebuttals to the county elections official for inclusion in the Official Sample Ballot Booklet.

** March 16 and 23 (Saturdays) and March 17 and 24 (Sundays) - RR/CC office will be closed.

*Date adjusted due to holiday.

DATES		EVENTS
MAR. 27 (W) E-69	APR. 5 (F) E-60	PUBLIC EXAMINATION PERIOD FOR REBUTTALS Recommended period for the City Clerk to make available rebuttals for public examination. A fee may be charged to any candidate/person obtaining a copy of the data/material. During this period any person may file a writ of mandate or an injunction to require any or all of the data/material to be amended or deleted. (E. C. § 9295)
APR. 1 (M) E-64	APR. 5 (F) E-60	BALLOT PROOFS Recommended period for the county elections official to deliver copies of official ballot proofs to the City Clerk for approval. NOTE: Corrections to any ballot material must be submitted to the county elections official within 24 hours of receipt.
APR. 8 (M) E-57	MAY 21 (Tu) E-14	STATEMENT OF WRITE-IN CANDIDACY A name written on a ballot will not be counted unless the person has filed during this period a Statement of Write-In Candidacy and sponsor signatures stating that he or she is a write-in candidate for the election. (E. C. §§ 8600, 8601 and 10103)
APR. 25 (Th) E-40	MAY 14 (Tu) E-21	MAILING OF OFFICIAL SAMPLE BALLOT BOOKLETS An Official Sample Ballot Booklet shall be mailed to each voter during this period. (E. C. § 13303)
MAY 6 (M) E-29		PRECINCT BOARD MEMBER AND POLLING PLACES — APPOINTMENT Last day to appoint precinct boards and designate polling places. A notice of appointment shall be mailed to each precinct officer. (E. C. §§ 12286, 12307 and 12319) MAILING OF VOTE BY MAIL BALLOTS First day the elections official delivers Vote By Mail ballots in compliance with E.C. 3001. (E. C. § 3010 and 3206)

DATES**EVENTS**

MAY 6 (M)
E-29

MAY 28 (Tu)
E-7

VOTE BY MAIL — FIRST AND LAST DAY TO APPLY
Applications may be filed between these dates (both dates inclusive). Applications received prior to the **29th** day preceding the election will be kept and processed during this period.
(E. C. § 3001)

MAY 10 (F)
E-25

COPIES OF STREET INDEX
Suggested last day for the City Clerk to request the number of street index copies required (not to exceed four (4)).
(E. C. § 2183)

MAY 20 (M)
E-15

CLOSE OF REGISTRATION
Last day to transfer or register to vote in the election.
(E. C. §§ 2102 and 2107)

PROCESSING VOTE BY MAIL BALLOTS
The processing of vote by mail ballots may commence on the **10th** business day before the election but the results of the tally shall not be released until after the polls close.
(E. C. § 15101(b))

MAY 21 (Tu)
E-14

JUNE 4 (Tu)
ELECTION DAY

NEW CITIZEN ELIGIBILITY TO REGISTER AND VOTE
A new citizen is eligible to register and vote at the office of, or at another location designated by, the county elections official at any time beginning on the 14th day before an election and ending at the close of polls on the election day following the date on which that person became a citizen.
(E.C. § 3500)

MAY 21 (Tu)
E-14

STATEMENT OF WRITE-IN CANDIDACY DEADLINE
Last day for a candidate to file with the City Clerk sponsor signatures and a declaration stating that he or she is a write-in candidate in the election.
(E. C. §§ 8600 and 8601)

BILINGUAL PRECINCT BOARD MEMBER LIST
Last day to prepare list of appointed bilingual precinct board members.
(E. C. § 12303)

DATES

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MAY 23 (Th)
E-12

WRITE-IN CANDIDATES — SUBMIT TO COUNTY
Recommended last day for the City Clerk to deliver the list of qualified write-in candidates to county elections official.

MAY 25 (Sa)
E-10

TALLY CENTER LOCATION — PUBLICATION
On or before this date a notice specifying the public place to be used as the central tally location for counting the ballots shall be published once in a newspaper of general circulation within the jurisdiction.
(E. C. § 12109)

MAY 28 (Tu)
E-7

POLLING PLACES — PUBLICATION
On or before this date a list of polling places for each precinct shall be published once in a newspaper of general circulation within the city.
(E. C. § 12105 and Govt. Code § 6061)

NOTICE OF LIST OF NOMINEES — PUBLICATION
On or before this date, the City Clerk shall publish a list of nominees once in a newspaper of general circulation within the city.
(E. C. § 12110 and Govt. Code § 6061)

MAY 29 (W)
E-6

JUNE 4 (Tu)
ELECTION
DAY

EMERGENCY VOTE BY MAIL
Between these dates any voter may apply for a Vote By Mail ballot if conditions require his or her absence from the precinct on election day. The voter may designate an authorized representative to pick up and return the ballot.
(E. C. §§ 3021 and 3110)

DATES

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JUNE 4 (Tu)
8:00 P.M.
ELECTION
DAY

ELECTION DAY

Polls open 7:00 a.m., close 8:00 p.m.
(E. C. §§ 1201 and 14212)

VOTE BY MAIL BALLOTS RETURNED — 8:00 P.M.

Last day for Vote By Mail ballots to be received or turned in personally by the voter at any polling place in the jurisdiction. An authorized representative may return the voted ballot under specified conditions.
(E. C. §§ 3017 and 3020)

Any Vote By Mail ballot cast under this division shall be timely cast if it is received by the voter's elections official via the United States Postal Service or a bona fide private mail delivery company no later than three days after election day in addition to the provisions set forth in E. C. 3020, Sections 1 and 2.
(E. C. § 3020(b) Section 1 and 2)

JUNE 6 (Th)
E+2

OFFICIAL CANVASS

The canvass of election returns shall commence no later than the first Thursday following the election.
(E. C. §§ 10262 and 15301)

JULY 5* (F)
E+31*

COMPLETION OF OFFICIAL CANVASS

The county elections official shall prepare a certified statement of the results of the election and submit it to each jurisdiction within 30 days of the election.
(E. C. § 15372)

NOTE: On **June 21, 2019** the Registrar-Recorder/County Clerk is tentatively scheduled to certify the election results. On **July 9, 2019** the Board of Supervisors is tentatively scheduled to declare the election officially concluded.

*Date adjusted due to weekend and/or holiday.