



**CALENDAR OF EVENTS**  
**SOUTH PASADENA UNIFIED SCHOOL DISTRICT**  
**PARCEL TAX ELECTION**  
**MAY 2, 2023**

**IMPORTANT NOTICE**  
 All documents are to be filed with and duties performed by the  
 Registrar-Recorder/County Clerk unless otherwise specified.

DATES	EVENTS
<p><b>FEB. 2 (Th)</b> E – 89</p>	<p><b>DATE FIXED TO SUBMIT ARGUMENTS – PUBLICATION</b></p> <p>Not later than this date a notice shall be published once in a newspaper of general circulation in the district, setting forth the date fixed for submitting arguments for or against a county or school measure.  <b>(E. C. §§ 9163, 9502 and Govt. Code § 6061)</b></p> <p><b>NOTE:</b> A copy of the published notice shall be delivered to the district superintendent, and each notice shall be posted in the district office.  <b>(E. C. § 12113)</b></p>
<p><b>FEB. 3 (F)</b> E – 88</p>	<p><b>ADOPTION OF SPECIAL MEASURE ELECTION RESOLUTION</b></p> <p>Last day for governing boards to adopt a resolution calling a special school district election to place a measure on the ballot. Copies shall be filed with the county elections official.  <b>(Ed. Code § 5322)</b></p> <p><b>NOTE:</b> Ballot measure text should not exceed <b>75 words.</b> <b>(E. C. §§ 9051(b) and 13247)</b></p>
<p><b>FEB. 8 (W)</b> E– 83</p>	<p><b>AMENDMENT OR WITHDRAWAL OF MEASURE DEADLINE</b></p> <p>Last day for county elections official to receive a resolution from a legislative body requesting to withdraw or amend a measure previously submitted for placement on the ballot.  <b>(E. C. § 9605)</b></p> <p><b>MEASURE LETTER DESIGNATION</b></p> <p>Last day for a district to request a specific letter designation in writing for a measure appearing on the ballot.</p>

<b>DATES</b>		<b>EVENTS</b>
<b>FEB. 10 (F)</b> E – 81		<p><b>ARGUMENTS – LAST DAY TO SUBMIT</b></p> <p>Last day to submit arguments for or against any county, district or school measure. Arguments may not exceed <b>300 words</b> in length. <b>(E. C. §§ 9501 and 9502)</b></p> <p><b>EXCEPTION:</b> Provisions regarding word limitations do not apply to measures on school district reorganizations. <b>(Ed. Code § 35758)</b></p> <p><b>IMPARTIAL ANALYSIS – LAST DAY TO SUBMIT</b></p> <p>Recommended last day for County Counsel to transmit impartial analysis of any school measure. <b>(E. C. § 9500)</b></p>
<b>FEB. 11* (Sa)</b> E – 80*	<b>FEB. 20 (M)</b> E – 71	<p><b>PUBLIC EXAMINATION FOR BALLOT MEASURE MATERIALS</b></p> <p>During this period the county elections official shall make available for public examination a copy of any ballot measure text, impartial analysis, argument, or bond statement if applicable, for any school measure. A fee may be charged to any person obtaining a copy of the materials. During this period any person may file a writ of mandate or an injunction to require any or all of the material to be amended or deleted. <b>(E. C. § 9509)</b></p>
<b>FEB. 21** (Tu)</b> E – 70**		<p><b>REBUTTALS – LAST DAY TO SUBMIT</b></p> <p>Last day for authors of arguments for or against a county, school or district measure to submit rebuttals. <b>Rebuttals</b> may not exceed <b>250</b> words in length. <b>(E. C. § 9504)</b></p>
<b>FEB. 22 (W)</b> E – 69	<b>MAR. 3 (F)</b> E – 60	<p><b>PUBLIC EXAMINATION PERIOD FOR REBUTTALS</b></p> <p>During this period, <b>rebuttals</b> for measures shall be available for public examination. A fee may be charged to any person obtaining a copy of the material. During this period, any person may file a writ of mandate or an injunction to require any or all of the material to be amended or deleted. <b>(E. C. § 9509)</b></p>

\*February 11 and 18 (Saturdays), and February 12 and 19 (Sundays) office will be closed.

\*\*Date adjusted due to weekend and/or holiday.

DATES	EVENTS
<b>APRIL 3 (M)</b> E – 29	<p><b>MAILING OF VOTE BY MAIL BALLOTS</b>            No later than 29 days before the day of the election, the county elections official shall begin mailing the materials required by Section 3010.            (E. C. § 3001(b), 3010 and 3206)</p> <p><b>PROCESSING OF VOTE BY MAIL BALLOTS</b>            The processing of vote by mail ballots may commence on the <b>29<sup>th</sup> day</b> before the election but the results of the tally shall not be released until after the vote centers close.            (E. C. § 15101(b))</p>
<b>APRIL 11 (Tu)</b> E – 21	<p><b>MAILING OF OFFICIAL SAMPLE BALLOT BOOKLETS (Historically commencing at E – 40)</b>            An Official Sample Ballot Booklet shall be mailed to each voter in the jurisdiction no later than 21 days before the election.            (E. C. § 13303)</p>
<b>APRIL 17 (M)</b> E – 15	<p><b>CLOSE OF REGISTRATION</b>            Last day to transfer or register to vote in the election.  <b>(E. C. § 2102)</b></p>
<b>APRIL 18 (Tu)</b> E – 14	<p><b>MAY 2 (Tu)</b>  <b>8:00 P.M.</b>  <b>ELECTION DAY</b></p> <p><b>NEW CITIZEN ELIGIBILITY TO REGISTER AND VOTE</b>            A new citizen is eligible to register and vote at the office of, or at another location designated by, the county elections official at any time beginning on the <b>14<sup>th</sup> day</b> before an election and ending at the close of polls on the election day following the date on which that person became a citizen.  <b>(E. C. § 3500)</b></p>
<b>APRIL 22 (Sa)</b> E – 10	<p><b>TALLY CENTER LOCATION – PUBLICATION</b>            On or before this date a notice specifying the public place to be used as the central tally location for counting the ballots shall be published once in a newspaper of general circulation within the jurisdiction.  <b>(E. C. § 12109 and Govt. § 6061)</b></p>

<b>DATES</b>		<b>EVENTS</b>
<b>APRIL 26 (W)</b> E – 6	<b>MAY 2 (Tu)</b> ELECTION DAY	<b>EMERGENCY VOTE BY MAIL</b> Between these dates any voter may apply for a Vote By Mail ballot if conditions require his or her absence from the precinct on election day. The voter may designate an authorized representative to pick up and return the ballot. (E. C. §§ 3021 and 3110)
<b>MAY 2 (Tu)</b> <b>8:00 P.M.</b> ELECTION DAY		<b>ELECTION DAY</b> Polls open 7:00 a.m., close 8:00 p.m. (E. C. §§ 1201 and 14212)  <b>VOTE BY MAIL BALLOTS RETURNED – 8:00 P.M.</b> Last day for Vote By Mail ballots to be received or turned in personally by the voter. An authorized representative may return the voted ballot under specified conditions. (E. C. §§ 3017 and 3020)  Any Vote By Mail ballot cast under this division shall be timely cast if it is received by the voter’s elections official via the United States Postal Service or a bona fide private mail delivery company no later than 7 days after election day in addition to the provisions set forth in E. C. 3020, Sections 1 and 2. (E. C. § 3020(b) Section 1 and 2)
<b>MAY 4 (Th)</b> E + 2		<b>OFFICIAL CANVASS</b> The canvass of election returns shall commence no later than the first Thursday following the election. <b>(E. C. § 15301)</b>
<b>MAY 12 (F)</b> E + 10		<b>COMPLETION OF OFFICIAL CANVASS</b> The Official Canvass of returns shall be completed within 30 days of the election. <b>(E. C. § 15372)</b>  <b>NOTE:</b> On <b>Friday, May 12, 2023</b> the Registrar-Recorder/County Clerk is tentatively scheduled to certify the election results. On <b>Tuesday, May 16, 2023</b> the Board of Supervisors is tentatively scheduled to declare the election officially concluded. <b>(E. C. § 15400)</b>