



Los Angeles County Registrar-Recorder/County Clerk

DEAN C. LOGAN  
Registrar-Recorder/County Clerk

November 23, 2021

**ADDENDUM NUMBER ONE**

**REQUEST FOR STATEMENT OF QUALIFICATIONS (RFSQ) #21-004  
FOR VOTING SOLUTIONS FOR ALL PEOPLE (VSAP)  
ENHANCEMENTS AND SUPPORT SERVICES**

Dear Vendor:

Addendum Number One is released pursuant to RFSQ #21-004 for the VSAP Enhancements and Support Services solicitation released on November 8, 2021 by the Department of Registrar-Recorder/County Clerk (RR/CC). This Addendum is in response to all written questions received by the RR/CC.

Sincerely,

Veronica Williams, Contracts Manager  
Finance and Management Division

NH:VW:ca

## Request for Statement of Qualifications #21-004

### Vendor Questions and Answers

Released on November 22, 2021

#### Questions:

1. Would it be possible to get **SOQ Required Form 1A CBE Information** in a format that we can fill out electronically?

County Response to #1: Yes. E-mail [contracts@rrcc.lacounty.gov](mailto:contracts@rrcc.lacounty.gov) to request a copy in excel format.

2. For category 8, What technology is being used, who the vendor is and whether it is owned by LA?

County Response to #2: For category 8 (a), it is a custom solution for Campaign Finance, developed by a vendor (Civix) and is hosted on AWS platform. The County is licensed to use the software. We are seeking services to enhance, develop and/or host the system under this category. The detailed scope will be defined in the workorder.

3. We have been working for the past four years with the RR/CC under terms of several contracts which were negotiated and mutually agreed upon by both parties. We would like to continue working with the RR/CC under the same terms and are asking if it would be possible to incorporate the same terms in the relevant sections of the VESSMA.

County Response to #3: No, the terms and conditions of VESSMA shall remain the same for all vendors. However, the terms and conditions may be amended from time to time at the County's discretion, and such amendments may incorporate terms and conditions in other contracts as appropriate in the discretion of the County.

4. Because original signatures are required but electronic submissions are accepted, is DocuSign acceptable to meet this need?

County Response to #4: DocuSign is acceptable.

5. Can we amend our available services at a later time after our initial qualification?

County Response to #5: Yes, provided that the County is notified in writing prior to any change in available services, and the County agrees to any such changes or amendment in writing.

6. In response to the Terms and Conditions, what format will redlines be accepted in?

County Response to #6: See County Response to #3, the terms and conditions of VESSMA shall be the same for all vendors, and are not subject to negotiation through a redlined process. Vendors may seek clarification if they have any questions.

7. For Category 3, Vote Center Network Support, are only services expected as part of any future WOS's, or is the procurement of equipment also expected to be potentially included?

County Response to #7: This Master Services Agreement is specifically for obtaining services. Procurement of equipment is not part of this contractual vehicle. For procuring any equipment, an appropriate procurement vehicle, outside this agreement may be used.