



Los Angeles County Registrar-Recorder/County Clerk

DEAN C. LOGAN
Registrar-Recorder/County Clerk

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

April 04, 2017

26 April 4, 2017

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

LORI GLASGOW
EXECUTIVE OFFICER

Dear Supervisors:

**REQUEST AN APPROPRIATION ADJUSTMENT FOR
THE REGISTRAR-RECORDER/COUNTY CLERK
FISCAL YEAR 2016-17
(ALL SUPERVISORIAL DISTRICTS) (4 VOTES)**

SUBJECT

The Registrar-Recorder/County Clerk (RR/CC) requests Board approval of a budget adjustment in the amount of \$13 million to realign the fiscal year (FY) 2016-17 Final Adopted Budget.

IT IS RECOMMENDED THAT THE BOARD:

Approve an appropriation increase of \$13 million to fund higher than anticipated election costs in FY 2016-17 funded by an increase of \$13 million in election revenue.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The RR/CC is submitting this budget adjustment to properly align the current year's budget due to unanticipated cost increases in labor and Services and Supplies (S&S) to conduct the November 8, 2016 Presidential Election, the Countywide March 7, 2017 Consolidated Municipal and Special Election, the April 4, 2017 Congressional District 34 Special Primary Election, and the April 18, 2017 Arcadia Unified School District Board of Education Election. Additional appropriation is required to fund overtime and temporary hiring costs as well as additional S&S costs for sample ballots, ballot cards, translation services, poll worker stipends, postage, transportation, technical and security services.

Implementation of Strategic Plan Goals

The recommended actions are consistent with Countywide Strategic Plan Goal III – Realize Tomorrow's Government Today, Strategy III3 - to pursue operational effectiveness, fiscal responsibility and accountability. Approval of this budget adjustment will promote operational effectiveness by supporting timely delivery of customer oriented and efficient public service, and fiscal sustainability through proactive and prudent fiscal practices.

FISCAL IMPACT/FINANCING

The appropriation increase of \$13 million is offset by a \$13 million increase in election services revenue and, therefore, will not increase net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

N/A

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the attached budget adjustment will allow the Board to realign and appropriate funding to more accurately reflect the spending needs of our department using the most recent information available.

CONCLUSION

Upon approval by your Board, the Executive Officer is requested to return one (1) adopted copy of this letter to:

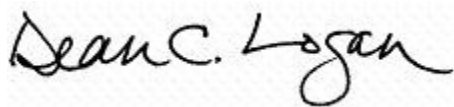
Department of Registrar-Recorder/County Clerk
Finance and Management Division
12400 Imperial Highway, Room 7211
Norwalk, CA 90650
Attention: Ann Smith, Fiscal Operations Branch

The Honorable Board of Supervisors

4/4/2017

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Respectfully submitted,

A handwritten signature in black ink that reads "Dean C. Logan". The signature is written in a cursive style with a large, looped "L" at the end.

DEAN C. LOGAN

Registrar-Recorder/County Clerk

DCL:AS:mp

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Auditor-Controller

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF REGISTRAR-RECORDER/COUNTY CLERK

DEPT'S. NO. 710

March 21, 2017

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2016-17

4 - VOTES

SOURCES

USES

REGISTRAR-RECORDER/COUNTY CLERK
A01-RR-92-9149-11300
SPECIAL ELECTIONS
INCREASE REVENUE 13,000,000

REGISTRAR-RECORDER/COUNTY CLERK
A01-RR-1000-11300
SALARIES & EMPLOYEE BENEFITS
INCREASE APPROPRIATION 3,000,000

REGISTRAR-RECORDER/COUNTY CLERK
A01-RR-2000-11300
SERVICES & SUPPLIES
INCREASE APPROPRIATION 10,000,000

SOURCES TOTAL: \$ 13,000,000

USES TOTAL: \$ 13,000,000

JUSTIFICATION

Reflects an increase in appropriation and revenue to fund higher than anticipated costs to conduct the November 2016 Presidential Election, the unanticipated 2017 March Special Election, and the April 2017 Congressional District 34 Special Primary and Arcadia Unified School District elections.

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

26

APR 04 2017

AUTHORIZED SIGNATURE Rita Figueroa, Assist. Registrar-Recorder/County

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

Lori Glasgow
LORI GLASGOW
EXECUTIVE OFFICER

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR ...

- ACTION
RECOMMENDATION

AUDITOR-CONTROLLER

BY [Signature]
March 23 20 17

B.A. NO. 182

APPROVED AS REQUESTED

APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

[Signature]
March 23, 20 17