UseCaseID	UCVR026
Module	VoteCalVoterRegistration
SubModule	
Summary	Process voter reregistration from VoteCal queue.
Description	Voter registrations are transferred from VoteCal to the county. Reregistred voters are those that have a previous registration in the county. The sources are the SOS webform or DMV motor voter interfaces. Rough matches to existing voters are the performed by VoteCal, LA County has additional criteria .
Trigger Events	
Precondition	• VoteCal has sent a voter registration to the EMS or a new voter record has been identified as a duplicate to an existing voter by the EMS or user. • User has performed use case "Search for pending VoteCal voter records" within the new voter queue • User has appropriate security role permissions

ExpectedResult	1. User can validate the voter information.
	2. The reregistration has been processed:
	  2.1. Applied to existing voter
	  2.2. Deferred to pending category
	  2.3. Reregistration has been returned to State
	3. User can modify pertinent voter information, and save the record with changes

DetailedProcessFlow	1. The System displays the new voter record
	  1.1. The system shall have all affidavit data from VoteCal in their respective fields. These fields shall include but are not limited to:
	    1.1.1. Voter ID
	    1.1.2. Names (last, first, middle, suffix)
	    1.1.3. Addresses (mailing and residence)
	    1.1.4. Date of Birth
	    1.1.5. Affidavit ID
	    1.1.6. Signature
	    1.1.7. Party
	    1.1.8. Citizenship affirmation
	    1.1.9. Place of birth
	    1.1.10. Perm VBM status
	  1.2. The system shall create a standardized affidavit form generated from the VoteCal voter data
	    1.2.1. The affidavit for FPCA and UOCAVA voters should clearly state that their UOCAVA category
	    1.2.2. The signature shall be visible on the affidavit
	  1.3. The system should automatically insert the source and delivery of registration to their respective values.
	2. User modifies reregistration record
	  2.1. The system shall allow authorized users to update any non-fixed information on voters record according to the user's security role.
	  2.2. System should automatically assign a voter to a precinct when given an eligible residence address.
	    2.2.1. The system should provide the user with a selectable list of appropriate street name, street directional, house number ranges, street type, city or zip when the residence address is minimally incomplete, a near match or ambiguous.

	2.2.2. System shall allow non-standard residential addresses.
	2.2.3. System shall allow manual precincting of voter address.
	2.3. User can add comments to pending record.
	2.4. System should validate the voter record against election law and auto-correct.
	   2.4.1. System shall apply a fatal pend code/flag to a record and place in a fatal pend status a record that has functional or legal issues such as:
	      2.4.1.1. Voter under 18 years prior to next election
	      2.4.1.2. Affidavit registration lacks signature
	      2.4.1.3. Voter is not a United States citizen
	      2.4.1.4. Voter residence address is not in Los Angeles County
	      2.4.1.5. Voter residence address is at a business, post office or mail drop address
	      2.4.1.6. Voter is incarcerated for a felony conviction
	3. User processes Reregistration record.
	3.1. User applies reregistration changes to existing voter record
	   3.1.1. System should validate voter record fields according to conformance to data type, content and conformance to election law.
	      3.1.1.1. System alerts user to any deficiencies in voter record and provides user with specific resolution instructions to correct any deficiencies
	      3.1.1.2. System autocorrects issues that would result in a VoteCal record fault whenever possible.
	   3.1.2. Changed addresses and names from prior existing voter record should be saved to prior address and prior name fields.
	   3.1.3. System updates local data tables and sends updates to VoteCal.
	   3.1.4. New voter record is marked as processed and removed from unprocessed queue.
	   3.1.5. System shall log all changes to voter record in a transaction table.
	   3.1.6. System logs that user is eligible for a Voter Notification Card and other respective notices.
	3.2. User can defer applying to the voter record and categorize to indicate:
	   3.2.1. Record may need more research.
	   3.2.2. Record is missing required information such as signature, date of birth, address and that respective notices should be sent to voter.
	   3.2.3. Record should be returned to State unapplied
	3.3. Processing outcome is sent to VoteCal
	3.4. System shall log all changes to VoteCal new voter record in a transaction table.

AlternateFlow	1. The system shall allow user to perform an automated task that processes multiple records (bulk apply).
	1.1. User must have appropriate security role.
	1.2. Records must conform to data type, content and to election law.
	1.3. The system should autocorrect records for known deficiencies with VoteCal data.
	1.4. The system shall allow bulk apply be set for a subset of records according to criteria:
	   1.4.1. Record(s) are in a specific active election
	   1.4.2. Dates or date ranges
	   1.4.3. Status
	2. The system should automatically apply records that conform to specific VoteCal and County criteria.

Related Use cases	1. Apply affidavit 2. Process Responses to Notices/mailings 3. Merge voter 4. Confidential Voter 5. Manage Duplicates

	6. Apply pending VoteCal updates 7. User security roles 8. NCOA 9. Bulk Processing NCOA records
Related Requirements	1. The system shall allow user to print letters and labels, including but not limited to: voter mailing address labels, letters of registration deficiency and ballot label. 2. System shall maintain a history of signatures tied to a voter's registration record. 3. System shall maintain history of prior voter names and addresses 4. System shall store unlimited signatures in signature history. 5. System shall store unlimited comments in comments. 6. Stem should provide precinct resolution to house fraction, building numbers, secondary unit designators and building floors as needed. 7. System shall provide IT staff database level individual and bulk update, insert and delete capabilities with logging of transaction data for each record. 8. System shall provide capability to use 3rd party application to validate voter information including names and addresses. 9. System shall issue 8D2 or VNC card as appropriate 10. System shall contact voter via email or SMS when a relevant change to voter information occurs. 11. System shall provide the capability to remove cancelled voter records after the statutory retention period has expired. 12. System shall provide ability to remove fatal pended records, or restore voter to prior status after statutory retention period has expired. 13. System shall provide ability to cancel inactive voters according to ARC and other voter maintenance activity
Parent	

Requirements	UCVR026-01 The system shall have all affidavit data from VoteCal in their respective fields. These fields shall include but are not limited to:
	1.1. Voter ID
	1.2. Names (last, first, middle, suffix)
	1.3. Addresses (mailing and residence)
	1.4. Date of Birth
	1.5. Affidavit ID
	1.6. Signature
	1.7. Party
	1.8. Citizenship affirmation
	1.9. Place of birth
	1.10. Perm VBM status
	UCVR026-02 The system shall create a standardized affidavit form generated from the VoteCal voter data:
	1.1. The affidavit for FPCA and UOCAVA voters should clearly state that their UOCAVA category.
	1.2. The signature shall be visible on the affidavit.
	UCVR026-03 The system should automatically insert the source and delivery of registration to their respective values.
	UCVR026-04 The system shall allow authorized users to update any non-fixed information on voters record according to the user's security role.
	UCVR026-05 System shall automatically assign a voter to a precinct when given an eligible residence address.
	UCVR026-06 The system shall provide the user with a selectable list of appropriate street name, street directional, house number ranges, street type, city or zip when the residence address is minimally incomplete, a near match or ambiguous.
	UCVR026-07 System shall allow non-standard residential addresses.
	UCVR026-08 System shall allow manual precincting of voter address.
	UCVR026-09 System shall validate the voter record against election law and auto-correct.
	UCVR026-10 The System shall apply a fatal pend status and a fatal pend code/flag to a record that has functional or legal issues when specific conditions are met including but limited to:
	1.1. Voter under 18 years prior to next election
	1.2. Affidavit registration lacks signature
	1.3. Voter is not a United States citizen
	1.4. Voter residence address is not in Los Angeles County
	1.5. Voter residence address is at a business, post office or mail drop address
	1.6. Voter is incarcerated for a felony conviction
	UCVR026-11 System shall validate voter record fields according to conformance to data type, content and conformance to election law.
	UCVR026-12 System shall alert user to any deficiencies in voter record and provides user with specific resolution instructions to correct any deficiencies
	UCVR026-13 System shall autocorrect issues that would result in a VoteCal record fault whenever possible.
	UCVR026-14 System updates local data tables and sends updates to VoteCal.
	UCVR026-15 System shall log all changes to voter record in a transaction table.
	UCVR026-16 System shall log that user is eligible for a Voter Notification Card and other respective notices.
	UCVR026-17 System shall send processing outcome is sent to VoteCal.

UCVR026-18 System shall log all changes to VoteCal new voter record in a transaction table.

RequirementID	
Risk	[List of Risk IDs]
Actors	[Actors that use Use Case]
Documents	[List of documentation name, Link or location]
Author	Stephen Murray 20181226
Signoff	Election operations management
Date	[Date Signed off as Complete]