

Deputy Commissioner of Civil Ceremony for a Day Application

NAME OF PERSON TO BE DEPUTIZED: _____
 Preferred Appointment Date (mm/dd/yy): _____ / _____ / _____

COUPLE INFORMATION:

Name of Party #1: _____ Ceremony Date _____

Name of Party #2: _____

Marriage License Type: _____ County of Ceremony _____

County License Purchased In: _____

Contact Information for Person to be Deputized	
<i>Complete all fields.</i>	<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> He/Him <input type="checkbox"/> She/Her <input type="checkbox"/> They/Them (Optional)
Name	
Address	
City, State, Zip Code	
Daytime Phone Number	
Email Address	

Mail Application and Fee (check or money order, payable to Registrar-Recorder/County Clerk) to:
 Deputy Commissioner for a Day, Registrar-Recorder/County Clerk, P.O. Box 389, Norwalk, CA 90651-0389

- ❖ Application may be submitted two months prior to the ceremony date. An application submitted more than two months before the ceremony date will be returned. Please type or write legibly on the application form.
- ❖ **The application fee is \$75. Application submitted less than one month prior to the ceremony date must include a \$13 expediting fee.** Special Accommodation is available. Program fees are not refundable.
- ❖ Deputy Commissioner for a Day trainings are coordinated by the Norwalk office and may range from 1-2 hours. Trainings are conducted virtually on Thursdays from 10a-12pm; You may choose a Thursday for your Preferred Appointment Date for the virtual class. Upon application and payment approval, virtual class details (materials and link) are emailed prior to the class date.
- ❖ After application approval, you will be contacted to confirm appointment. Please confirm as soon as possible.

Acknowledgement

I agree to comply with the program requirements. Please **SIGN** and date below.

If you have additional questions, please call (562) 462-2082 or email recorder@rrcc.lacounty.gov.

RR/CC USE ONLY

Check #: _____ Amount: _____ Date Received: _____ Conf #: _____
 Confirmed: _____ Contacted Via: Phone Text Email Mail Class Type: _____

NOTES: _____