



LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN

Registrar-Recorder/County Clerk

July 21, 2023

REVISED

TO: Supervisor Janice Hahn, Chair
Supervisor Hilda L. Solis
Supervisor Holly J. Mitchell
Supervisor Lindsey P. Horvath
Supervisor Kathryn Barger

Fesia Davenport, Chief Executive Officer

FROM: Dean C. Logan, Registrar-Recorder/County Clerk

Jeremy Gray for Dean C. Logan

NOTICE OF INTENT TO ISSUE WORK ORDER #23-008 EXCEEDING \$300,000 UNDER THE AS-NEEDED VOTING SOLUTIONS FOR ALL PEOPLE (VSAP) ENHANCEMENTS AND SUPPORT SERVICES MASTER AGREEMENT (VESSMA)

This is to advise your Board of the intent of the Registrar-Recorder/County Clerk (RR/CC) to execute Work Order #23-008 under VESSMA Category 2 - Election Operations Management and Planning Services with Gartner, Inc. for the amount up to \$1,400,000 for quality assurance oversight over the Election Management System (EMS) implementation project through June 30, 2024.

BACKGROUND

On March 1, 2022, your Board approved VESSMA, which utilizes a competitive bid process to engage approved vendors to provide critical election support services in the areas of program management, operations management, network support, load testing, cybersecurity, tally enhancements, education and outreach, and other election support services. In accordance with VESSMA Section 6.0, Board notice is required for work orders exceeding \$300,000.

SCOPE OF WORK

Services provided by Gartner under #23-008 Category 2 will include:

- 1) Monthly Quality Assurance Reports
- 2) EMS Implementation Phase 1 Go-Live Readiness Reports
- 3) EMS Implementation Phase 1 Lessons Learned Report (Optional)
- 4) Knowledge Transfer and Capacity Building (Optional)

JUSTIFICATION

Under #23-008 Category 2, the RR/CC requires EMS Quality Assurance through June 30, 2024.

FISCAL IMPACT

VESSMA is funded within the RR/CC Fiscal Year 2023-2024 approved budget. Additional funding has been requested via the RR/CC Supplemental Budget Request; no additional Net County Cost is required.

VESSMA work order terms do not cross fiscal years to align with approved funding.

NOTIFICATION TIMELINE

Consistent with VESSMA policies and procedures, we are informing your Board of our intention to execute the above-mentioned Work Order #23-008. If no objection is received from your Board in ten (10) business days, we will proceed with the execution of Work Order #23-008 Category 2.

If you have any questions or need additional information, please contact me at (562) 462-2716 or dlogan@rrcc.lacounty.gov. Your staff may also contact Jeramy Gray, Chief Deputy, at jgray@rrcc.lacounty.gov.

DCL:JG
NH:VW:ca

c: Chief Executive Office
Executive Officer, Board of Supervisors
County Counsel